

# Multi-Wire Origination

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# Domestic/International Wire

- 1. Select the 'Payments' option under the 'Commercial Functions' menu.
- 2. Select 'Domestic Wire' within the 'New Payments' drop down menu

The screenshot displays the 'Payments' section of a software interface. On the left is a dark blue sidebar menu with the following items: Accounts Summary, Transfer/Deposit, Transactions, Statements/Notices, Commercial Functions (expanded), Users, User Roles, Company Policy, Wire Activity, Payments (highlighted), Recipients, Subsidiaries, ACH Pass-Thru, and Tax Payment. The main content area is titled 'Payments' and includes a search bar, a 'Filter by Type' dropdown, and two buttons: 'New Template' and 'New Payment'. The 'New Payment' dropdown menu is open, showing options: ACH Batch, ACH Collection, Domestic Wire (highlighted), International Wire, and Payment From File. Below the menu is a grid of 'Available Templates' with six cards: 'Collection Test' (ACH Collection), 'Test Batch' (ACH Batch), 'Test Payroll' (Payroll), 'Test Single Payment' (ACH Payment), and 'Test Wire' (Domestic Wire). The 'Test Wire' card shows 'LAST PAYMENT \$0.01 Sent on: 8/2/2016'. Each card has a trash icon, a PPD label, and edit/delete icons.

- 3. Enter the amount of domestic wires you would like to create (where red arrow is pointing).
- 4. Click on the 'Add' box to open more domestic wires.

Accounts Summary

Transfer/Deposit

Transactions

Statements/Notices

Commercial Functions

Users

User Roles

Company Policy

Wire Activity

Payments

Recipients

Subsidiaries

ACH Pass-Thru

Tax Payment

Merchant RDC

Lockbox

### Payments - Domestic Wire

Set Up Wires Review & Submit

Payments Process Date

Pay None 1  Use same for all 09/21/2016 Notify None New Recipient

Recurrence: Set schedule

Incomplete transaction details.

Recipient/Account \* Amount Subsidiary \* From Account \*

Search by name or account \$0.00 Search... Search...

Pay Message to Beneficiary Notify Process Date

09/21/2016

Add 1 more wire(s)

Cancel Next

- 5. Select the 'Recipient/Account'
- 6. Select the 'Amount' and 'Subsidiary'
- 7. Select which account it is coming from ('From Account')

The screenshot displays the 'Payments - Domestic Wire' interface. On the left is a dark blue navigation sidebar with options: Accounts Summary, Transfer/Deposit, Transactions, Statements/Notices, Commercial Functions, Users, User Roles, Company Policy, Wire Activity, Payments (highlighted), Recipients, Subsidiaries, ACH Pass-Thru, Tax Payment, Merchant RDC, Lockbox, Positive Pay, Reports, Services, Settings, Messages, and Ask a Question/Help. The main content area is titled 'Payments - Domestic Wire' and features two tabs: 'Set Up Wires' (active) and 'Review & Submit'. Below the tabs, there are fields for 'Payments' (Pay None, 2), 'Process Date' (09/21/2016), a checkbox for 'Use same for all', and a 'Notify None' button. A 'New Recipient' button is also present. A 'Recurrence: Set schedule' link is located below these fields. Two transaction forms are shown, each with a green checkmark and the text 'This transaction is valid and can be drafted.' The first form has Recipient/Account 'Jones, Chipper Checking 123156', Amount '\$1.00', Subsidiary 'Q2 Strategic Advisory Services', and From Account 'Relationship Checking 13624768 \$634.27'. The second form has Recipient/Account 'Jones, Chipper Savings 123312321', Amount '\$0.01', Subsidiary 'Q2 Strategic Advisory Services', and From Account 'Relationship Checking 13624768 \$634.27'. Both forms include a 'Pay' checkbox, a 'Message to Beneficiary' text box, a 'Notify' checkbox, and a 'Process Date' field (09/21/2016). At the bottom, there is an 'Add' button, a counter showing '1 more wire(s)', and 'Cancel' and 'Next' buttons.

- 8. Select 'Next'

9. Review the information on the screen for accuracy and then click 'Approve'

- Accounts Summary
- Transfer/Deposit
- Transactions
- Statements/Notices
- Commercial Functions
- Users
- User Roles
- Company Policy
- Wire Activity
- Payments**
- Recipients
- Subsidiaries

### Payments - Domestic Wire

Set Up Wires   Review & Submit

Number of Payments: 2	Total Amount: \$1.01	Send Payment(s) As: Subsidiaries	From Account(s): 1 Accounts
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Recipient/Account	Amount	Subsidiary	From Account	Notify	Process Date
1 Jones, Chipper Checking: 123156	\$1.00	Q2 Strategic Advisory Services	Relationship Checking 13624768	Yes	09/21/2016
2 Jones, Chipper Savings: 123312321	\$0.01	Q2 Strategic Advisory Services	Relationship Checking 13624768	Yes	09/21/2016

Cancel   Previous   Draft   Approve